
Privacy Notice

Version dated 02 July 2026

We are committed to respecting your privacy. This notice explains how we may use personal information we collect before, during and after your relationship with us. This notice explains how we comply with the law on data protection, what your rights are and for the purposes of data protection, we will be the controller of any of your personal information.

Collecting specific, relevant personal information is a necessary part of us being able to provide you with any services you may request from us or in providing services to our customers and members or just managing our relationship with you.

When we hold or use your personal information as a data controller (see below for a description of what this is) we will provide you with a privacy notice which sets out in detail what information we hold about you (such as your contact details, address, etc.), how your personal information may be used and the reasons for these uses, together with details of your rights.

Where we collect personal information from you directly, we will provide this privacy notice at the time we collect the personal information from you. Where we receive your personal information indirectly, we will provide this privacy notice when we first contact you, first pass the data to someone else or within a month, whichever is the earlier.

We will only provide this privacy notice to you once, generally at the start of our relationship with you. However if the applicable privacy notice is updated substantially, then we may provide you with details of the updated version. You are encouraged to check back regularly for updates.

The difference between data controllers and data processors

A data controller is a person who controls how personal information is processed and used. A data processor is a person who processes and uses personal information in accordance with the instructions of a third party, i.e. the data controller.

This distinction is important. You have certain rights in relation to your personal information, for example the right to be provided with the personal information held about you and details of its use and the right to have certain of your personal information either erased or anonymised, commonly referred to as the right to be forgotten (see below to see what rights you have). These rights can generally only be exercised against a data controller of your information.

In most cases we will be a data controller of your personal information. In any case where we are not a data controller this means that you cannot exercise these rights against us directly (i.e. where we only act as a data processor), but you can do so against the data controller (i.e. the person who controls how we process the personal information). In these cases we will endeavor to inform you who is the data controller of your personal information so that you

can direct any such requests to them.

Also it is only a data controller that will provide you with a privacy notice about your personal information, so where we process your personal information as a data controller we will provide you with a privacy notice. Where we process your personal information as a data processor for a third party, that third party should provide you with a privacy notice which will set out details regarding the processing of your personal information, which should also include the processing to be carried out by us on their behalf.

This notice applies to you if you have any relationship with Table Tennis England, or have made contact with Table Tennis England in any way. This can include, but is not limited to:

1. A member of Table Tennis England who participates, or is interested in participating in the sport competitively and/or whose details we have collected from one of our affiliated teams, clubs, schools, universities or other third-party referral;
2. A coach, technical official or referee/umpire who has registered to find out more about the training courses and accreditation services we offer;
3. A fan, participant or supporter of table tennis who has contacted us to purchase any of our online merchandise and/or signed up to receive updates about upcoming events, offers and ways to get involved further with table tennis;
4. A participant in any of our development or grassroots activities;
5. A user of tabletennisengland.co.uk

Any questions regarding this privacy notice should be sent by email to help@tabletennisengland.co.uk or in writing to Data Protection Officer, Table Tennis England, Bradwell Road, Loughton Lodge, Milton Keynes, MK8 9LA. Alternatively, you can telephone 01908 208860.

1. Personal Information we may collect from you

We collect, store and use different kinds of personal data about you to enable us to;

- Perform the National Governing Body contract with our members
- Obtain your consent to carry out a contract, obligation or request
- Safeguard the table tennis community

You may provide us with or we may obtain **personal information** about you, such as information regarding your:

- Personal contact details that allows us to contact you directly such as name, title, email addresses and telephone numbers;
- Date of birth;
- Gender;
- Customer service history, including interactions with us over the phone, via our website, emails, social media and other correspondence and your instructions to us;
- Any credit/debit card and other payment details you provide so that we can receive payments from you and details of the financial transactions with you;
- Purchase history, including details of tickets and services you have purchased from us. This may include your vehicle details if you have purchased parking;
- Records of your attendance at any events or competitions hosted by us;
- Images in video and/or photographic form and voice recordings; and
- Information about your device and how you use our website and apps, including information you give to us when you browse our websites or apps, your internet protocol (IP) address, browser type and version, time zone setting and location, browser plug-in types and versions, operating system and platform, as well as how you use our websites and apps.
- Your marketing preferences so that we know whether and how we should contact you

It is important that the personal data we hold about you is accurate and current. Please keep us informed if your personal data changes during your relationship with us.

We also collect, use and share Aggregated Data, such as statistical or demographic data, for any purpose. Aggregated Data may be derived from your personal data but is not considered personal data in law as this data does not directly or indirectly reveal your identity. For example, we may aggregate your Usage Data to calculate the percentage of users accessing a specific website feature. However, if we combine or connect Aggregated Data with your personal data so that it can directly or indirectly identify you, we treat the combined data as personal data which will be used in accordance with this privacy notice.

Players/Participants

If you are a player/participant who has registered your interest in participating in the sport competitively, you may also provide us with or we may obtain the following additional **personal information** from you:

- Membership details including start and end date
- Identification documents such as passport and identity cards;
- Details of any club and/or county membership;
- Details of next of kin, family members, coaches and emergency contacts;
- Records and assessment of any player rankings, gradings or ratings, competition results, details regarding events attended and performance (including that generated through player pathway programme);

- Any disciplinary and grievance information; and
- Any details required for the purposes of awarding scholarship funding or grants (including any means testing).

Coaches and officials

If you have registered with us to receive more information about our coaching/teaching accreditation/qualification scheme and/or any of our education and teaching programmes, you may also provide us with or we may obtain the following additional **personal information** from you:

- Any coaching code or official number;
- Your current affiliated club other organisation (if applicable);
- Coaching/teaching qualification and/or officiating history and any player rating if any);
- Accreditation/qualification start and end date; and
- Identification documents such as passport, utility bills, identity cards, etc.

2. Special Categories of Personal Information

We may also collect, store and use the following “**special categories**” of more sensitive personal information regarding you:

- Information about your race or ethnicity; or
- Information about your health, including and medical condition, health and sickness records, medical records and health professional information.

We may not collect all of the above types of special category personal information about you. In relation to the special category personal data that we do process we do so on the basis that:

- The processing is necessary for reasons of substantial public interest, on a lawful basis;
- It is necessary for the establishment, exercise or defense of legal claims;
- It is necessary for the purposes of carrying out the obligations and exercising our or your rights in the field of employment and social security and social protection law; or
- Based on your explicit consent

In the table in section 4, we refer to these as the “special category reasons for processing of your personal data”.

We may also collect criminal records information from you. For criminal records history, we process it on the basis of legal obligations or based on your explicit consent.

3. Where we collect your information

We collect your personal information from a number of sources, which may include;

- When you obtain a Table Tennis England membership from us, whether online, via phone or through an affiliated club;
- When you purchase any services or products we offer, including entering a competition or event, purchasing event tickets, purchasing items from our website;
- When you enter a giveaway or prize draw or respond to an online survey;
- Directly from you when you complete one of our online forms we provide to you, use our website, make a complaint or make a claim;
- Our website provides us with information how you use it and the devices you use to connect to our website. See our Cookie Policy for more information;
- Any other governing bodies, regional bodies, or clubs for the sport that allow us to properly administer the sport on a local, regional or national level; or
- When you communicate with us directly by phone, email, social media or in some other way

If you are a player/participant of table tennis we also may collect personal information about you when you correspond with us by phone, e-mail or in some other way, from any club, school or other organisation you are affiliated with or from other referrals such as from coaches or talent scouts.

If you are providing us with details of referees, next of kin, beneficiaries, family members and emergency contacts they have a right to know and to be aware of how what personal information we hold about them, how we collect it and how we use and may share that information. Please share this privacy notice with those of them whom you feel are sufficiently mature to understand it. They also have the same rights as set out in the **"Your rights in relation to personal information"** section below.

4. Uses made of the information

The table below describes the main purposes for which we process your personal information, the categories of your information involved and our lawful basis for being able to do this. Which of these apply will depend on the nature of your relationship and interactions with us.

Purpose	Categories of information involved	Basis of data collection
Deal with our queries or complaints, claims, legal disputed or raise queries, claims, legal disputed or complaints with you.	All the personal information we collect.	This may be necessary to perform a contract with you or the organisation that you represent.
We have a legitimate interest to improve the services and/or products we provide.		
To defend, bring or establish legal claims.		
Maintain and improve our services and/or products.	All the personal information we collect.	We have a legitimate interest to improve the online services we provide.
To comply with our legal, and regulatory, obligations.	All the personal data we collect.	To comply with any legal, and regulatory, obligation or requirement.
To manage our relationship with you and to operate our organisation.	All the personal data we collect.	We have a legitimate interest to operate our organisation in an efficient way and to expand our organisation.
To enter into and perform contracts with either yourself or the organisation that you represent.		
Storage of records relating to you and records relating to your organisation.	All the personal data we collect.	To be able to manage and fulfil any contract with you.
We may have a legal obligation to do so, as well as having a legitimate interest to keep proper records.		
To enter into and perform contracts, where we may be supplying products/services to you.	All the personal information we collect.	To enter into and perform contracts with either yourself or the organisation that you represent.
Determine services and/or products that may be of interest to you.	All the personal information we collect.	We have a legitimate interest to improve the services and/or products we provide and to determine which products and/or services you may be interested in.
To provide you with requested information.	Contact details and services and products or other information that you have requested we provide to you or your organisation.	To comply with any request made by you.

For the purposes of promoting the sport, our events and membership packages.	Images in video and/or photographic form.	Where you have given us your consent to do so.
Direct marketing.	Contact details and services and/or products that we have determined may be of interest to you or your organisation and/or which you or your organisation have purchased in the past.	We may ask for your consent to process your data for this purpose. You may revoke your consent at any point.
Alternatively, if you or your organisation has purchased similar services and/or products from us previously we may market similar services and/or products as a legitimate interest in developing our organisation. You have the right to opt out from such marketing at any time.		

Purpose	Categories of information involved	Basis of data collection
Table Tennis England Members		
Managing the Member's membership of the National Governing Body.	Member's name, address, telephone numbers, e-mail address(es).	Performing the National Governing Body contract with the Member, such as insurance.
Contacting next of kin in the event of an emergency.	Emergency contact details.	Protecting the Member's vital interests and those of their dependents.
Managing membership categories which are age related;	Date of birth and/or age related information.	Performing the National Governing Body contract with the member.
Managing results; Publishing results and ranking.	Member's name, TTID number.	For the purposes of our legitimate interests in holding competitions for the benefit of members For the purposes of our legitimate interests in promoting the sport.
Publishing on the website and social media pages and using in press releases.	Photos and videos of members.	Consent; we will seek their consent on their membership application, on each membership renewal form or by another written or verbal

		means. The members may withdraw their consent at any time by contacting us via email or letter.
Creating and managing the online key members directory.	Key Member's name, e-mail address.	Consent; we will seek their consent on their membership application and on each membership renewal form. The members may withdraw their consent at any time by contacting us via email or letter.
Managing the Member's and their dependents' membership of the Club, the provision of services and events.	Bank account details or other person making payment to Table Tennis England.	Performing the National Governing Body's contract with the Member.
To conduct surveys of Members and former Members, for the benefit of the organisation and the sport.	Member's and former Member's name and e-mail address.	For the purposes of legitimate interests in operating Table Tennis England and its capacity as the National Governing Body.
To publish our Suspended Members list	Member's name	Safeguarding vulnerable people

Purpose	Categories of information involved	Basis of data collection
Volunteers		
Making a decision about your appointment as a volunteer and managing the appointment process.	All the personal information we collect from you as part of the application or registering interest process. Records of volunteering history. Referee details and any references.	We need this information to be able to perform and administer your contract with us as a volunteer. We have a legitimate business interest to ensure that our volunteers are suitable for the role.
To produce and maintain our website and any external marketing campaigns in order to promote volunteer opportunities and to recognise the value created by our volunteers across the sports network.	Images in video and/or photographic form and voice recordings.	Where you have given us your consent to do so.
Paying you for any out of	Transaction and payment	We need this information to

pocket expenses.	information.	make any out of pocket expense payments to you.
Complying with health and safety obligations.	Movements through CCTV footage and other information obtained through electronic means such as swipecard and key fob records.	We have a legal obligation to comply with Health and Safety laws.
Dealing with legal disputes including you, or any other volunteers, including accidents.	All non-special categories of personal information.	We have a legitimate business interest to ensure that all legal claims are managed effectively. We also have a legal obligation to report any accidents at a workplace in accordance with Health and Safety laws.
For the purposes of ensuring the security of our systems and information as well as member/customer information.	Movements through CCTV footage and other information obtained through electronic means such as swipecard and key fob records. Use of our information and communications systems, including the computers and fixed and mobile phones that we allow you to use.	We have a legitimate business interest in ensuring our systems are secure.
To prevent and detect criminal or improper acts.	Identification documents.	We may have a legal obligation to do so, otherwise we have a legitimate business interest to protect our organisation against criminal or improper acts.
Storage of records relating to you and records relating to our organisation.	All non-special categories of personal information.	We need this information to be able to fulfil our contract with you.
To send you information we think you may find useful or which you have requested from us, provided you have indicated that you are happy to be contacted for these purposes.	Personal contact details such as name, title, email addresses and telephone numbers.	Where you have given us your consent to do so.
To arrange and administer your attendance at an event you have volunteered for.	Personal contact details. Details of family members and emergency contacts.	This is necessary to enable us to register you onto and properly manage and administer your attendance at the event.

For the purposes of equal opportunities monitoring.	Name, title, date of birth, gender, location of volunteering.	We may have a legal obligation to do so and we have a legitimate interest in doing so to make sure our organisation is offering fair volunteering opportunities to everyone.
To assess your performance as a volunteer.	Performance including any feedback provided to us by yourself, members of staff or other third parties.	We have a legitimate interest to ensure your suitability for any future volunteering roles and to ensure that your volunteering experience with us is positive and worthwhile.
Storage of records relating to you and records relating to our organisation.	All special categories of personal information.	We process special category personal data on the basis of the "special category reasons for processing your personal data" referred to in section 2 above.
To use information about your physical or mental health (including any injuries) or disability status, to ensure your health and safety and to provide appropriate adjustments to our sports facilities.	Information about your health, including any medical condition, health and sickness records, medical records and health professional information.	We process special category personal data on the basis of the "special category reasons for processing your personal data" referred to in section 2 above.
For the purposes of equal opportunities monitoring.	Gender, Ethnicity, Disability and health	We process special category personal data on the basis of the "special category reasons for processing your personal data" referred to in section 2 above.
To comply with legal obligations, for example regarding people working with children or vulnerable adults to comply with our safeguarding requirements.	Information about your criminal convictions and offences.	For criminal records history we process it on the basis of legal obligations or based on your explicit consent.

For some of your personal information you will have a legal, contractual or other requirement or obligation for you to provide us with your personal information. If you do not provide us with the requested personal information we may not be able to admit you into our organisation or we may not be able to properly perform our contract with you or comply with legal obligations and we may have to terminate your relationship with us.

For other personal information you may not be under an obligation to provide it to us, but if you do not provide it then we may not be able to properly perform our contract with you.

Where you have given us your consent to use your personal information in a particular

manner, you have the right to withdraw this consent at any time, which you may do by contacting us as described in the **"Contacting us"** at the end of this notice.

Please note however, that the withdrawal of your consent will not affect any use of the data made before you withdrew your consent, and we may still be entitled to hold and process the relevant personal information to the extent that we are entitled to do so on bases other than your consent. Withdrawing consent may also have the same effects as not providing the information in the first place, for example we may no longer be able to provide certain benefits to you.

5. Direct marketing

You will only receive marketing communications from us if you have requested information from us, purchased products or services from us or told us that we can send them to you. You can tell us that you want to stop receiving marketing communications from us at any time by contacting us as described in the **"Contacting us"** at the end of this notice. You can also unsubscribe from our marketing by clicking on the unsubscribe link in the marketing messages we send you.

6. Disclosure of your Personal Information

We share personal information with the following parties for important administrative functions for the sport (covered in the definitions of activities above) and the following will have access to information via a secure portal:

- Any party approved by you;
- Any governing bodies or regional bodies for the sports covered by our club: to allow them to properly administer the sports on a local, regional, and national level; and
- Other service providers, for example email marketing specialists, payment processors, data analysis, CCTV contractors, promotional advisors, contractors or suppliers, and IT services (including CRM, website, video and teleconference services) including:
 - Selected members of National Council/County Table Tennis Associations;
 - Selected League and Club administrators;
 - Winners FDD and Pro Data Stack (Data Partners);
 - Sport 80 (Membership & Tournament platform);
 - CloudAthlete (Membership, Ranking & Tournament platform);
 - UK Sport, 4Global, Deloitte (data warehousing);
 - Stripe (payment provider);
 - Rocca Creative (TT Leagues, TT Clubs, MyTT).

Data Processing Agreements are in place, where appropriate, with the above organisations and they are GDPR compliant. Your data will only be used in line with the basis for processing your data. Data will be anonymised where possible. We may provide third parties with aggregate statistical information and analytics about users of our products and services, but we will make sure no one can be identified from this information before we disclose it.

We do not disclose personal information to anyone else except as set out below, unless additional express consent is provided or we are legally obliged to do so;

- The Government or our regulators: where we are required to do so by law or to assist with their investigations or initiatives;
- Police, law enforcement and security services: to assist with the investigation and prevention of crime and the protection of national security.

7. Transferring your Personal Information Internationally

The personal information we collect is not transferred to and stored in countries outside of the UK and the European Union.

8. How long do we keep Personal Information for?

The duration for which we retain your personal information will differ depending on the type relationship you have with us, the type of information and the reason why we collected it from you. All information that we hold about an individual will be retained as deemed necessary. If an individual has not played an active part in the sport or acknowledged that they no longer wish to retain their current membership status, their contact details will be deleted on request.

In some cases personal information may be retained on a long-term basis, for example personal information that we need to retain for legal purposes will normally be retained in accordance with usual commercial practice and regulatory requirements. Generally, where there is no legal requirements we retain all physical and electronic records for a period of 6 years (if you are currently volunteering with us, this may be for 6 years after you last volunteered for us). Exceptions to this rule are:

- CCTV records which are held for no more than 30 days, unless we need to preserve the records for the purpose of prevention and detection of crime;
- Information that may be relevant to personal injury claims may be retained until the limitation period for those types of claims has expired. For personal injury claims this can be an extended period as the limitation period might not start to run until a long time after you have a relationship with us.

- TTiD, Name, DoB, results and contact details, where relevant, will be retained for historic performance and reporting purposes.

It is important to ensure that the personal information we hold about you is accurate and up-to-date, and you should let us know if anything changes, for example if you change your phone number or email address. We will contact individuals every year to ensure that the data we hold about them is correct. However, this can be updated at any time via the individual portal that an individual has access to, or by contacting Table Tennis England via its website.

9. Your rights in relation to Personal Information

You can understand your rights via the [Information Commission Office](#) in respect to information we process about you. To exercise any of your rights, please contact us using the details in the '**Contacting Us**' section of this notice.

If you are unhappy with the way we are using your personal information, you can also complain to the [UK Information Commissioner's Office](#) or your local data protection regulator. We are here to help and encourage you to contact us to resolve your complaint first.

10. Changes to this Notice

We may update this privacy notice from time to time, which will be reflected in the version date at the start of this notice. For significant changes to this notice we will try to give you reasonable notice unless we are prevented from doing so. Where required by law we will seek your consent to changes in the way we use your personal information.

11. Contacting us

In the event of any query or complaint in connection with the information we hold about you, please email help@tabletennisengland.co.uk or write to Data Protection Officer, Table Tennis England, Bradwell Road, Loughton Lodge, Milton Keynes, MK8 9LA.