

Staff and Volunteer Safeguarding Requirements

Issue 3

	UK Coaching Safeguarding & Protecting Children (Face to Face or Online Classroom)	TTE E-Learning High Speed Training (Free)	Enhanced DBS	Basic DBS (TTE Finance / Admin roles only)
	On Enrolment / Employment	Every 3 Years	Every 3 Years	On Employment
	<u>UK Coaching SPC Course</u>	<u>High Speed Training Safeguarding in Sport</u>	<u>Apply via Know Your People (First Advantage)</u>	<u>Apply via Know Your People</u>
	-	-	<u>TTE DBS and Safeguarding Training Guidelines</u>	
	-		<u>DBS - gov.uk information</u>	
Volunteer / Non-Volunteer Coaches	✓	✓	✓	
Performance Coaches	✓	✓	✓	
Club Welfare Officers		✓	✓	
Club / League Committees		✓	✓	
TTE Area Managers		✓	✓	
TTE Board		✓	✓	
Technical Officials (Referees, Umpires, TOs)		✓	✓	
Chaperones	✓	✓	✓	
Events Team (Staff)		✓	✓	
Events Team (Volunteers)		✓	✓	
Coaching Department		✓		
TTE HQ Staff (Finance, HR, Admin, Governance)		✓		✓
Volunteer Helper (Regulated Activity)*		✓	✓	

*Important update from 1st September 2026: Following updates to the Crime and Policing Act 2026, the previous exemption for individuals supervised by someone in regulated activity has been removed. Volunteer Helpers and other previously exempt supervised roles will require an Enhanced DBS check with children's barred list information if they teach, train, instruct, care for or supervise children on more than 3 days in a 30 day period, or overnight, regardless of supervision. Contact safeguarding@tabletennisengland.co.uk if you are unsure whether this affects a role.

MANDATORY TRAINING:

COURSE	AVAILABILITY	CONTENT
UK Coaching Safeguarding and Protecting Children UK Coaching Courses	Book through UK Coaching website as needed	Course is delivered as a workshop or an online classroom allowing participants to engage with the tutor and each other
TTE Safeguarding and Protecting Children e-learning High Speed Training Safeguarding in Sport	Available at any time	Delivered in an e-learning course by High Speed Training. Course includes: What is Safeguarding, Child Protection, Types of Abuse, Recognising Abuse, What to do, Reporting

BESPOKE TRAINING:

Welfare Officer Training	Registration information will be issued by the Safeguarding Team	Refresh on what is safeguarding, types of abuse and recognizing abuse. Understanding the roles of the Safeguarding Team, LADO, Police and both Children's and Adult's Services. Understanding the process if a report is made and their role. Scenarios.
Chaperone Training	Identified Chaperones will be advised by Safeguarding Team	Understanding the role of a chaperone Responsibilities as a chaperone Reporting processes Checklist of 'duties' Scenarios
Board Training	Board will be advised	Annual bespoke training provided by one of our system partners such as NSPCC Sport

TTE Staff	New Staff will be advised regarding induction	Bespoke safeguarding training relevant to roles in the organisation
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