

The Honour's Committee (hereafter 'the committee') shall be a Sub Committee of Table Tennis England ('TTE'), responsible to the Board.

The Committee shall be appointed by the Board and must include the Chair of the Board.

Purpose

The purpose of the committee shall be:

1. Review of the range of all honours and awards.
2. Recommendations for a list of honours and awards
3. Determination and review of criteria and guidelines as well as oversight of procedures for this agreed list.
4. Determination of nominations according to 3. The agreed list would include:
 - Honorary Appointments as defined in the Articles
 - National Awards including Pride of Table Tennis Awards
 - Consideration of any nominations for external honours and awards at the Chair's discretion.

The Honours Committee is a subcommittee of the Board and is therefore accountable to the Board.

Composition

The Chair of the committee shall be an appointed role. At any meeting of the Committee at which the Chair is not present the other members shall agree a Chair for that meeting only.

The Members of the committee shall be: Chair - Board Chair, Table Tennis England President, Table Tennis England Past President, Board Director, three Table Tennis England Honorary Appointments (including one Honorary Life Member and one Vice President) and one Table Tennis England Staff Member (agreed by the CEO), Secretary – Executive Assistant

Members shall be appointed by the Chair for a tenure of 2 years.

Honorary members may serve for a maximum tenure of 4 consecutive terms, unless exceptionally agreed by TTE Board. All members will be eligible for reappointment after a 2-year break.

Table Tennis England may take positive action in the form of proportionate measures to encourage or train people from under-represented groups to apply for volunteer roles, overcome a perceived disadvantage or meet specific needs based on a protected characteristic.



TERMS OF REFERENCE Honours Committee

All members of the committee shall adhere to the Nolan principles of Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.

Meetings

The committee shall meet once a year and additionally as required. The meetings may be physical or virtual and day-to-day Committee business will be carried out via email.

The quorum of the meeting shall be 3 and must include the Chair.

Minutes of each meeting shall be produced and maintained.

Committee members shall be entitled to claim from Table Tennis England such out of pocket expenses as are legitimately incurred in furtherance of agreed committee business, in line with the Table Tennis England volunteer expenses policy.