

ENGLISH TABLE TENNIS ASSOCIATION Limited  
(Trading as Table Tennis England) ("Company")  
Company number 04268058



Ref: 7845/0725/JKB

To: Company Members  
The President, Honorary Past President, Vice-Presidents and  
Honorary Life Members  
The Secretaries of Affiliated Organisations  
  
Auditors

Date 17th June 2025  
Bradwell Road  
Loughton Lodge  
Milton Keynes  
MK8 9LA  
Tel: 01908 208860

## NOTICE OF ANNUAL GENERAL MEETING 2025

### DATE AND VENUE

In accordance with Article 37.1, notice is hereby given, by order of the Board that the 2025 Annual General Meeting of the Company will be held on 9 July 2025 at 18.00. The meeting will be a virtual meeting with members being able to join via Zoom. Please see the notes accompanying this notice for important information regarding attendance. Members are required to pre-register their attendance and further details will follow once pre-registration closes on the 1 July 2025.

The business of the meeting shall be:

1. Minute's silence for members of the Table Tennis family that have passed away during the year
2. Declaration of Business Interests
3. Minutes of Annual General Meeting held on 20 July 2024 – (7842/0724/JKB)
4. Matters arising from Minutes of last AGM
5. Resolution 1 - Remove Article 3.6 Where the context so requires, the masculine gender includes the feminine.
6. To receive and accept the financial report, including audited accounts for the Financial Year ending 31 March 2025 (7843/0725/JKB)
7. To reappoint the Auditors and to authorise the Directors to agree their remuneration (7844/0725/JKB)
8. To approve the appointment of an Honorary Life Member and Vice Presidents
9. Any other competent business

By order of the Board

**Clare Briegal**  
Chair

The registered office of the Company is Bradwell Road, Loughton Lodge, Milton Keynes, MK8 9LA



**Table Tennis England** Bradwell Road Loughton Lodge Milton Keynes MK8 9LA  
T 01908 208860 E [help@tabletennisengland.co.uk](mailto:help@tabletennisengland.co.uk) W [tabletennisengland.co.uk](http://tabletennisengland.co.uk)

Table Tennis England is a trading name of English Table Tennis Association Limited, registered in England at Bradwell Road Loughton Lodge Milton Keynes MK8 9LA. Company number 04268058.

**Note 1: General**

- 1.1 The meeting will be conducted in accordance with Regulation Part R: General Meeting Regulations, including Annex A – The Standing Orders. These can be found on the Articles and Regulations webpage of the TTE website.
- 1.2 The meeting will be held electronically using Zoom. All voting by company members will be carried out electronically. All Company Members, proxies and Affiliated Members must pre-register their attendance by 1 July 2025. Further details will follow once pre-registration closes.
- 1.3 Apologies will be recorded in the minutes but not read out at the meeting.

**Note 2:** These documents can be found on the General Meeting webpage of the TTE website

- 2.1 AGM - Mi-Voice, Voting and Proxy Appointments Information 2025
- 2.2 Minutes of last AGM (7842/0724/JKB)
- 2.3 Income and expenditure account, balance sheet, auditors report (7843/0725/JKB)

**Note 3: Attendance**

- 3.1 All Company Members or their proxies and all Affiliated Members are entitled to join the meeting. Others may do so with the Chair's permission.
- 3.2 Only Company Members or their proxies are entitled to speak. Others including Affiliated Members may speak with the Chair's permission.
- 3.3 The Zoom system records the names of those who have joined the meeting virtually.

**Note 4: Voting by Company Members**

- 4.1 In accordance with Article 43.2.2 the Board have agreed that all votes will be by a poll (weighted vote). The Chair will explain this on the day.
- 4.2 We will be using the Mi-Voice weighted voting system and results will be announced during the General Meeting. You will need an electronic device (PC, laptop, tablet or smart phone) so that you can vote using Mi-Voice. It can be easier if Zoom is on a separate device to the device used for Mi-Voice.
- 4.3. Company Members who are unable to join the meeting, may appoint a proxy electronically to exercise their rights at the meeting. The Board encourages you to appoint the Chair of the Meeting as your proxy. You can instruct your proxy how to vote on any resolution and the Chair or other proxy is legally obliged to vote in the way you instruct. If you wish to appoint a Proxy you must do so on the Mi-Voice website before **18.00 on Monday 7 July 2025**. Full details about how to appoint a proxy are in the document "AGM - Mi-Voice, Voting and Proxy Appointments Information 2025".

**Note 5: Questions**

- 5.1 Anyone wishing to put a question requiring the provision of figures or other statistical data or information that is not generally available must ensure that the question is sent to [Joanna.keay-blyth@tabletennisengland.co.uk](mailto:Joanna.keay-blyth@tabletennisengland.co.uk) to arrive not later than Wednesday 2 July 2025.

