

SAFEGUARDING TRAINING	ENHANCED DBS	SAFEGUARDING & PROTECTING CHILDREN WORKSHOP (FACE TO FACE/ONLINE CLASSROOM)	TTE E-LEARNING COURSE SAFEGUARDING CHILDREN	TTE BESPOKE TRAINING						
				TTE SAFEGUARDING TEAM						
	KNOW YOUR PEOPLE	UK COACHING	HIGH SPEED LEARNING (FREE)	WELFARE OFFICERS		PERFORMANCE TEAM	CLUBS AND LEAGUES		STAFF INDUCTION	CHAPERONES
FREQUENCY	3 YEARS	ON ENROLMENT EMPLOYMENT	3 YEARS	AT START OF ROLE	WEBINAR JULY NOV'BER	SEPTEMBER ANNUALLY	ON REQUEST (MIN. 8)	WEBINAR APRIL & AUGUST	WHEN EMPLOYED	SEPTEMBER ANNUALLY
Volunteer/Non Volunteer coaches	X	X	X							
Performance Coaches	X	X	X			X			X	
Welfare Officers			X	X	X					
Club/League committees			X				X	X		
TTE Area Managers	X		X						X	
TTE Board			X							
Technical Officials (referees, umpires, TOs)			X							
Chaperones	X	X	X							X
Events Team (Staff)	X		X						X	
Events Team (Volunteers)			X							
Coaching Department			X						X	
TTE HO Staff (Finance, HR, Admin, Governance)			X						X	

IDENTIFIED COURSES AND CONTENT FOR INFORMATION

COURSE	AVAILABILITY	CONTENT
TTE Safeguarding and Protecting Children e-learning Safeguarding in Sport Course - Table Tennis (tabletennisengland.co.uk)	Available at any time	Course includes: What is Safeguarding Child Protection Types of Abuse Recognising Abuse What to do Reporting Delivered in an e-learning course by High Speed Training
UK Coaching Safeguarding and Protecting Children UK Coaching Courses	Book through link as needed	Course includes as above but is delivered as a workshop or an online classroom allowing participants to engage with the tutor and each other.
Bespoke Welfare Officer Training (In development)	Book through the Safeguarding Calendar (See below)	Refresh on what is safeguarding, types of abuse and recognizing abuse. Understanding the roles of the Safeguarding Team, LADO, Police and both Children's and Adult's Services. Understanding the process if a report is made and their role. Scenarios.
Chaperone Training	Identified Chaperones will be advised by Safeguarding Team	Understanding the role of a chaperone Responsibilities as a chaperone Reporting processes Checklist of 'duties' Scenarios
Board Training	Board will be advised	Annual bespoke training provided either by Child Protection in Sport Unit, Ann Craft Trust or Lime Culture
TTE Staff	New Staff will be advised re induction	.Bespoke safeguarding relevant to roles in organisation
	Agenda Item	Safeguarding updates provided at all staff meetings

COURSES	CHAPERONE	WELFARE OFFICERS		PERFORMANCE SAFEGUARDING	STAFF		Parents of Perf. squads
	ANNUAL TRAINING	Area	Date		INDUCTION AS REQUIRED	STAFF MEETINGS UPDATES	
JANUARY		South East	16 th 7pm				
FEBRUARY	10 th 7.30pm	South West	12 th 7pm		20 th 11am in MK		
MARCH		North East	18 th 7pm				
APRIL		North West	24 th 7pm				
MAY							
JUNE		Open to all	17 th 7pm	19 th 'Keep Safe' – Performance coaches, Players, tbc			
JULY							
AUGUST					21 st 11am in MK		
SEPTEMBER		Open to all	25 th 7pm	19 th 'Keep Safe' – Performance coaches, Players, tbc			
OCTOBER	15 th 7.30pm						31 st 7.30pm
NOVEMBER		Open to all	11 th 7pm		21 st 11am in MK		
DECEMBER							

COURSES	SAFEGUARDING TEAM EVENTS & DEADLINES
JANUARY	Annual Review of policies and guidelines
FEBRUARY	
MARCH	
APRIL	
MAY	Preparation for CPSU Annual Review
JUNE	Annual Framework Review
JULY	
AUGUST	
SEPTEMBER	Ann Craft Trust Submission
OCTOBER	Deliver 'Keep Safe' for performance players
NOVEMBER	
DECEMBER	