

TABLE TENNIS ENGLAND ROLE DESCRIPTION & PERSON SPECIFICATION

GENERAL MEMBERS - BRITISH CLUBS LEAGUE COMMITTEE (2 positions are available)

Status: Volunteers

Department: Competitions & Events – British Clubs League Committee

Responsible to: Chair of Committee

ROLE SUMMARY

The British Clubs League Committee is an operational committee that supports administration for British Clubs League competition - Table Tennis England's premier club competition - including Senior, Women's, Veteran's, Youth (national weekends), Junior and Cadet sections¹

We are seeking two general members to contribute to the work of the British Clubs League Committee, in furtherance of the general objectives – and specifically in support of the Cadet & Junior section and Women & Girls interests. This role would suit individuals who could offer a functional understanding and add practical value to the delivery of the league.

The Committee will normally meet 3-4 times per season, and meetings will normally be held virtually. Day-to-day Committee business is ongoing through each year, and will be carried out via email.

Committee members will have a tenure of 2 years per term. Committee members shall be entitled to claim from Table Tennis England such out of pocket expenses as are legitimately incurred in furtherance of agreed committee business, in line with the Table Tennis England volunteer expenses policy.

For further information on the British Clubs League, please visit the Table Tennis England website [here](#) (Senior, Veterans, Women & Youth) and [here](#) (Cadet & Junior), with particular reference to the Committee Terms of Reference, and also the British Clubs League fixtures and results platforms [here](#) (Senior, Veterans, Women & boys/ girls Youth) and [here](#) (Cadet & Junior)

KEY SKILLS AND EXPERIENCE

Experience

- First-hand and contemporary experience of British Clubs League
- A demonstrable understanding of table tennis competitions

¹ For clarity, this includes the former 'British League' sections - Senior (SBL), Women's (WBL), Junior (JBL) and Veteran's (VBL) – as well as the 'National Cadet League' (NCL) and 'National Junior League' (NJL)

- A working knowledge of the Table Tennis England competition structure and calendar
- A working knowledge of the Table Tennis England regulations
- Being a qualified Table Tennis England Coach and/ or Umpire and/ or Referee and/ or Tournament Organiser would be considered advantageous

Skills

- Organised, detailed and IT-literate
- Impartial, objective and consistent
- The ability to work within a team
- Good communication and interpersonal skills
- A passion for sport and the benefits it brings

Committee members must be a current member of Table Tennis England.

All members of the committee shall adhere to the Nolan principles of Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.

We are committed to cultivating an inclusive work environment so that everyone can bring their whole self to work. Table Tennis England provides equal opportunities to all employees and applicants of employment without regard to race, religion, gender, disability, sexual orientation or age. A copy of our policy can [be found on the Table Tennis England website](#)

To discuss the role and the commitment in the first instance, please contact Neil Rogers, Head of Competitions & Events neil.rogers@tabletennisengland.co.uk

To express an interest for the role, please submit a CV and covering letter detailing the following information:

- which position you are interested in and why (Cadet & Junior OR Women & Girls)
- your relevant skills and experience
- an understanding of your capacity to fulfil the ongoing day-to-day commitments of the role
- any relevant conflicting interests (eg recent or current positions of responsibility within table tennis clubs/ leagues/ counties/ regions, TTE suppliers, sponsors or partners etc)

Details should be submitted to Neil Rogers, Head of Competitions & Events neil.rogers@tabletennisengland.co.uk by 18 August 2024.