

Calendar and process for election for one Elected Director 2024

The Board has now approved the Election Date of 19th June 2024, which is the date by which all votes by Company Members must be received.

The full timetable for the election of one Elected Director is as follows:

On or before Wednesday 1st May 2024

- a) The Nominations Committee will provide the Returning Officer with a list of the personal qualities it believes the Elected Director would have to ensure the best overall balance of personal qualities on the Board as a whole.
- b) The term “personal qualities” refers to a candidate’s ability, experience and expertise to fulfil the identified role and ensure that the Board has the appropriate balance of skills, experience, diversity, independence and knowledge.

On or before Friday 3rd May 2024

- a) Election calendar and information about the election to be published on Table Tennis England website.
- b) Details of the election, pro forma nomination paper and pro forma consent to nomination paper to be published on the website.
- c) The Nomination Committee’s list of personal qualities to be published on the website in the Board Information Pack.

Monday 20th May 2024

Last date (and time 23.59) for Returning Officer to receive: -

- a) Nominations from company members
- b) Consent to nominations from candidates
- c) A submission by each candidate as to how far they meet the personal qualities the Nominations Committee has listed.

Thursday 23rd May 2024

Last date (and time 23.59) for candidates to: -

- a) Withdraw from nomination
- b) Or Candidates may opt to supply an election statement on a single side of A4 and/or a video not longer than three minutes. Those received by the closing date for withdrawals shall be published on the Company’s website as soon as possible after that date. Any received after that date will be published once received.

Thursday 30th May 2024

Having appraised the candidates, and made its recommendation to the Board, the Nominations Committee will provide a statement to the Returning Officer of its preferred candidate(s) setting out their skills and experience that best meet the requirements of the role.

Friday 31st May 2024

If only one candidate, the Returning Officer will declare the candidate elected unopposed.

On or before Wednesday 5th June 2024

Returning Officer to issue voting information by email to company members, including:

- a) The names of the candidates, and their towns or districts of residence;
- b) Instructions on how to vote electronically using the Mi-Voice weighted voting system, closing date and time for voting;
- c) Link to the website where the candidates' election statements and videos are located; and
- d) the Nominations Committee's appraisal of the candidates' personal qualities.

Wednesday 19th June 2024 – Election Date

Last date (and time 17:00) for Returning Officer to receive votes from company members electronically using the Mi-Voice weighted voting system.

Friday 21st June 2024 – Monday 24th June 2024

- a) Vote count completed.
- b) The Chair is informed and informs the rest of the Board
- c) Successful candidate confirms acceptance and completes due diligence – declaration of good character, confidentiality statement and code of conduct.
- d) Result of election announced as soon as possible after the vote count and published on the website.

Caroline Williams
Returning Officer
21st April 2024