



7th March 2024

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Table Tennis England
Bradwell Road,
Loughton Lodge,
Milton Keynes,
Buckinghamshire,
MK8 9LA

To: Every Director Company Member, County Representative Company Member and League Representative Company Member.

Copies to: The President, Honorary Past Presidents, Honorary Life Members and Vice Presidents.

Dear Company Member,

ETTA Ltd, Annual General Meeting - Saturday 20th July 2024

The next Annual General Meeting is scheduled for Saturday 20th July 2024. Further details on the arrangements will be confirmed nearer the time.

Company Members have the right to submit resolutions to the AGM. Those resolutions can come in two different forms – special resolutions to amend the Articles of Association (requiring a majority of not less than 75%) and ordinary resolutions on other matters (requiring a simple majority).

The timetable for submitting resolutions is as follows:

1. Submission of resolutions by Company Members by 26th April 2024
2. Distribution of resolutions to Company Members by 24th May 2024
3. Submission of amendments to resolutions by 14th June 2024
4. Distribution of AGM notice (including any special and ordinary resolutions) by 28th June 2024
5. Annual General Meeting – 20th July 2024

All resolutions and amendments to resolutions must be received at the above registered address or preferably via email to Joanna.keay-blyth@tabletennisengland.co.uk by the dates set out above using the template and guidance provided in Regulation Part R (see Note 1).

Yours faithfully,

Joanna Keay-Blyth
Head of Governance



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www.tabletennisengland.co.uk

Table Tennis England is a trading name of English Table Tennis Association Limited, registered in England at Bradwell Road, Loughton Lodge, Milton Keynes, MK8 9LA. Registered in England Company number 04268058



Note 1:

All resolutions should comply to Regulation Part R - General Meetings and be completed on the Change to Resolution Form located on the website <https://www.tabletennisengland.co.uk/about-us/articles-and-regulations/>.

Note 2:

No amendments can be proposed to special resolutions once the AGM notice has been sent out due to the constraints of company law.



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