



20th February 2023

Tel: 01908 208892

Email: sue.wressell@tabletennisengland.co.uk

Table Tennis England
Bradwell Road,
Loughton Lodge,
Milton Keynes,
Buckinghamshire,
MK8 9LA

To: Every Director Company Member, County Representative Company Member and League Representative Company Member.

Copies to: The President, Honorary Past Presidents, Honorary Life Members and Vice Presidents.

Dear Company Member,

ETTA Ltd, Annual General Meeting - Saturday 8th July 2023

The next Annual General Meeting is scheduled for Saturday 8th July 2023. The venue is Cranfield University, Mitchell Hall, Cranfield, Bedfordshire, MK43 0AL and other arrangements will be confirmed nearer the time.

Company Members have the right to submit resolutions to the AGM. Those resolutions can come in two different forms – special resolutions to amend the Articles of Association (requiring a majority of not less than 75%) and ordinary resolutions on other matters (requiring a simple majority).

The timetable for submitting resolutions is as follows:

1. Submission of resolutions by Company Members by 16th April 2023
2. Distribution of resolutions to Company Members by 15th May 2023
3. Submission of amendments to resolutions by 1st June 2023
4. Distribution of AGM notice (including any special and ordinary resolutions) by 16th June 2023
5. Annual General Meeting – 8th July 2023

All resolutions and amendments to resolutions must be received at the above registered address or preferably via email to sue.wressell@tabletennisengland.co.uk by the dates set out above using the template and guidance provided in Regulation Part R (see Note 1).

Yours faithfully,

Joanna Keay-Blyth
Head of Operations & Governance



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Table Tennis England is a trading name of English Table Tennis Association Limited, registered in England at Bradwell Road, Loughton Lodge, Milton Keynes, MK8 9LA. Registered in England Company number 04268058



Note 1:

All resolutions should comply to Regulation Part R - General Meetings

<https://www.tabletennisengland.co.uk/content/uploads/2022/01/Regulation-R-General-Meeting-Regulations.pdf>

Note 2:

No amendments can be proposed to special resolutions once the AGM notice has been sent out due to the constraints of company law.



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