

Updated Payment Guidelines for all WTT Events

Dear Player / Parent

As you may be aware, the ongoing global issue in dealing with the covid pandemic is continuing to cause some challenges for international events. However, it has been great to see that a number of these events have been able to take place over the last 4-5 months, allowing the players to finally compete as such a long time.

From an administration perspective, the lateness of information coming through from events is causing a number of issues, in particular around events which players are funding themselves. Whilst the selection policy sets out a process in paying a deposit and full balance prior to attending, due to final invoices not being sent to us until a week before the event, it is prohibiting us from following the payment process as originally set out.

The purpose of this letter is to set out a revised payment guidelines which we will follow until further notice.

Upon successful entry to a WTT Contender event:

- A payment of £650 will be required per person, per event (If you are playing two events this will be a payment of £1300). This payment can be made using the payment link which will be sent to you once your entry has been confirmed. This payment **must** prior to the event to ensure sufficient funds have been received to TTE to make the necessary invoice payment to the organisers.
- Once the final invoice has been received, and all other costs have been calculated, any balance either owed, or due to be returned will be either invoiced or refunded. This will be required to be paid **prior** to departing for the competition. Failure to do so could result in players not being able to travel (Please note costs of events do fluctuate – and some events may be more or less than that of the initial payment).

Other key points to highlight:

- All payments must be made prior to the event – any payment received after this is at risk of being withdrawn from the event.
- Payment for the event in line with the above points must be made in full. Unfortunately, we are unable to accept payment in instalments.

Table Tennis England

Bradwell Road Loughton Lodge Milton Keynes MK8 9LA T 01908 208860 E help@tabletennisengland.co.uk

 tabletennisengland.co.uk

- When making an application for an event which will be self-funded, you are accepting liability for any associated costs once your entry has been accepted. Should you need to withdraw
- Your entry after the event deadline, you will be liable for any fines / ranking penalties / costs made by WTT;
- For all WTT youth events – Supervision / Loco Parentis will only be taken by TTE staff when advised and agreed.
- In making an application to enter a WTT event, you agree to always adhere fully to the TTE Performance Code of Conduct.

If you have any questions, or need any further information, please do not hesitate to contact us.

Yours sincerely,



Matt Stanforth

Head of England Performance

Table Tennis England

Bradwell Road Loughton Lodge Milton Keynes MK8 9LA T 01908 208860 E help@tabletennisengland.co.uk

 tabletennisengland.co.uk

Table Tennis England is a trading name of English Table Tennis Association Limited, registered in England at Bradwell Road Loughton Lodge Milton Keynes MK8 9LA. Company number 04268058.

