

## Open Tournament Observer's Report

Tournament: \_\_\_\_\_

Venue: \_\_\_\_\_ Date: \_\_\_\_\_

### Was the equipment, etc. as specified on the Entry Form? (Please add a comment if appropriate):

|                       |          |       |
|-----------------------|----------|-------|
| Number/make of tables | Yes / No | _____ |
| Number/make of nets   | Yes / No | _____ |
| Floor type            | Yes / No | _____ |
| Lighting              | Yes / No | _____ |
| Court sizes           | Yes / No | _____ |
| P/A system            | Yes / No | _____ |

### Did the Tournament run according to plan?

|                        |          |       |
|------------------------|----------|-------|
| Programme provided?    | Yes / No | _____ |
| Kept to schedule?      | Yes / No | _____ |
| Draw sheets displayed? | Yes / No | _____ |
| Draw sheets updated?   | Yes / No | _____ |
| P/A system audible?    | Yes / No | _____ |

Number of umpires: \_\_\_\_\_ in all:    \_\_\_IU \_\_\_NU \_\_\_TU \_\_\_CU \_\_\_LU \_\_\_Other

Saturday – Start time \_\_\_\_\_ End of Play \_\_\_\_\_

Sunday – Start time \_\_\_\_\_ End of Play \_\_\_\_\_

### Officials Catering:

Drinks available: Yes / No

Type of catering: Lunch - Buffet / Hot Meal    Tea - Buffet / Hot Meal

Time (away from table) allowed for Lunch \_\_\_\_\_mins.    Tea \_\_\_\_\_mins

Allowances available for: Evening meal - Yes / No.    Travel - Yes / No

Comments: \_\_\_\_\_

Public Catering: Yes / No    Type of catering Buffet / Cafeteria / None

Opening times \_\_\_\_\_ until \_\_\_\_\_

Comments: \_\_\_\_\_

### Overall impression of event (Please highlight any irregularities)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Observer: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please return to: Dave Cochrane, email: davecochrane.therefree@hotmail.co.uk